



WCC Individual Board Member Responsibilities

Note: Due to unusual circumstances related to our funding relationship with the City of Minneapolis, over the next several years neighborhood organizations like WCC will have to meet additional requirements to get funded. We anticipate that this will mean volunteer time from our Board members to be estimated to be 2-3 hours per week. For questions, please feel to contact Becky McIntosh, Board Treasurer, directly at mcintoshbec@yahoo.com.

Primary Responsibilities

- Support the mission of the WCC.
- Attend all regular and special meetings of the board.
- Attend all board and committee meetings and functions, such as special events
- Serve on a committee and/or attend at least one committee meeting monthly.
- Sign the WCC policies as required (such as Conflict of Interest and Code of Ethics).
- Assist & contribute to the annual review of all staff and authorize any changes in compensation.

Additional Responsibilities

- Stay informed about the organization's mission, services, policies, and programs.
- Review agenda and supporting materials prior to board and committee meetings.
- Serve on committees or task forces and offer to take on special assignments.
- Inform others about the organization.
- Suggest possible nominees to the board who can make significant contributions to the work of the board and the organization.
- Keep up to date on developments in the organization's field
- Follow conflict of interest and confidentiality policies.
- Refrain from making special requests of the staff.
- Assist the board in carrying out its fiduciary responsibilities, such as reviewing the organization's annual financial statements.

Terms

- Each director shall serve a term of two (2) years.