

Windom Community Council (WCC)

Home Security Rebate Program Guidelines

If you have not had chance to inform yourself, prior to completing an application, on what it means to undertake a home security project for your home or apartment, we strongly advise you to view these videos:

- Home Security 101: <https://youtu.be/3LKGQByLUfk>
- How Effective is Your Home Security? - Consumer 101: <https://youtu.be/rfNyH6vzknQ>

Prior to starting your application, you may direct any questions to Patrick Barrett at windomcommunity@gmail.com, or call us and leave a message at our Google line at (856) 494-6366. Please allow 1-2 days for a response. All questions will be posted on our project's webpage <https://www.windommpls.org/windom-home-security-rebate-program> page in the FAQ (Frequently Asked Questions) section.

Purpose

According to our Windom neighborhood survey, public safety was the top-rated concern. Today, with the increase in crime in Minneapolis and, specifically, in the Windom neighborhood, your WCC is establishing a home security rebate program. The purpose of this program is to promote neighborhood safety and security for residential properties, including owner-occupied and rental, in the Windom neighborhood.

WCC will reimburse Windom residents and property owners up to a maximum of \$500 per property for the actual costs of pre-approved AND eligible safety-enhancing improvements. The funds are available on a first come first served basis until the funds are depleted. This program does not require for residents to pay any program fees to participate.

Eligibility

All Windom neighborhood residential properties, both owned and rental, are eligible up to the maximum allowed per property and contingent upon available funding. Property may be defined as streets, alleys, yards, and dwellings.

Residents will be permitted only one rebate per property. With regards to rental properties, only single-family rental homes and rental duplexes are eligible for this project. Either renters or property owners are welcome to apply. Businesses including commercial real estate businesses are not eligible for this project.

Residents who live in a rental property and are submitting a new application, must submit along with their completed application, written approval from the property owner for any type of home security improvement. Renters who have retroactively made improvement modifications to the property must also provide written approved authorization from the property owner for the home security improvement. WCC will verify if approval has been granted.

Proof of Purchase

Retroactive Home Security Project: WCC will accept applications for any eligible improvements already made retroactive to January 1, 2021. Please attach digital/print photographs and receipts to the application upon submittal of the application. Reimbursement will not be granted, if 1) receipts are dated prior to January 1, 2021, and 2) application is submitted without receipts and digital/print photographs.

New Home Security Project: Upon installation, residents agree to show proof via digital/print photographs, receipts of their project implementation in order to be reimbursed. Proof of Purchase and photos can be emailed digitally to windomcommunity@gmail.com or mailed to Windom Community Council at P.O. Box 19563 Minneapolis MN 55419. WCC reserves the right to verify through inspection that claimed work/purchases were in fact installed and operational.

One or more single-family homes/households on one block can pool their rebates for joint projects that benefit them all, such as alley lighting or security cameras. Each household must submit their own separate application and identify in their individual application, all participating households under their joint project. Collaborating applicants must coordinate submission of their individual applications with their joint project neighbors.

Eligible Improvements

- Exterior security/motion lighting fixtures including any necessary wiring and electrical work.
- Exterior security cameras.

- Exterior steel security doors, including garage access doors.
- Deadbolt locks and security strike plates on exterior doors, including garage access doors.
- Reinforcement of windows within 3 ½ feet of a door lock with grillwork or polycarbonate
- Grillwork or glass block for basement or garage windows
- Window or sliding door security locks or security restraints such as pins for double hung windows and slide guards.
- Home alarm systems – the cost of the system and installation, but not ongoing monitoring fees
- Security bars on garage windows or on windows not facing the street.
- Cost of professional service installation of improvement.
- Other improvement options may be considered pending review of eligibility by WCC.

Ineligible Expenses

- Storm doors, Tools, Rental charges
- Personal installation time or “sweat equity.”
- On-going maintenance, monitoring and operational cost/service fees for security systems.
- Batteries, light bulbs, or other consumables

Home Security Rebate APPLICATION Process

Up to 75 properties in the neighborhood will be able to participate in the home security rebate program. Both homeowners and renters are encouraged to apply. Applications will be accepted on a first come first served basis until the funds are expended.

All work must be completed by no later than November 1, 2021, and all receipts for must be submitted to WCC by no later December 1, 2021. Receipts received after the December 1, 2021, deadline will not be reimbursed.

Step 1: Apply for a Rebate.

- Apply online here at <https://forms.gle/ShCFYpJzVoA2wqvQA> or print, complete and mail or email an application. The paper application follows these Program Guidelines below.
 - If you responded to our Windom Neighborhood Plan Modification Feedback Survey earlier this year and showed interest in a home security rebate, your name be will automatically entered into our sign-up rebate list, however, you must complete an application in order to proceed in the application acceptance process.
 - For **Retroactive Home Security Rebate Applications (projects that have already been completed after January 1, 2021)**, please attach digital/print photographs and receipts to the application upon submittal of the application. ***Failure to provide photographs and receipts will result in an application denial.***
 - Renters must submit along with their completed application, written approval from the property owner for any type of home security improvement. Renters who have retroactively made improvement modifications to the property must also provide written approved authorization from the property owner for the home security improvement. WCC will verify if approval has been granted.

Step 2: WCC Review and Approval/Denial of Application.

- WCC will notify you by email or phone, if you have been selected for a home security rebate.
- If the project is not eligible for this program, notification of the reason for rejection will be emailed to you. This decision is final.

Step 3: Installation or Reimbursement.

- If your project has been approved by WCC, move ahead with installing your home security improvements.
- For an approved retroactive improvement project, your rebate will be issued to you.

Step 4: Produce Evidence of Installation.

- Residents submit original receipts and photographs by mail or email (digital/print images of receipts and photographs are accepted). WCC retains all submitted forms and attachments.

Step 5: Rebate Mailed to Resident.

- Once the WCC has verified compliance internally, a check will be issued to the resident.
- Please allow WCC 30 days to process your rebate payment.

Windom Community Council (WCC) Home Security Rebate Program APPLICATION

WCC will reimburse Windom residents and property owners up to a maximum of \$500 per property for the actual costs of pre-approved AND eligible safety-enhancing improvements.

ALL questions must be answered. Unanswered questions will result in a rejected application.

All home safety improvement work must be completed by November 1, 2021, and all receipts must be submitted to WCC by December 1, 2021. **Receipts received after the December 1, 2021; deadline will not be reimbursed.**

Email: _____

Full Name (First & Last): _____ Telephone: _____

Property Address: _____

Own or Renter (**please circle**)

If you rent, please provide the full name of property owner: _____, and

the email and phone of property owner: _____

New Improvement Project Applicants

New improvement project applicants, if you are a renter, please be sure to include written authorization from the property owner along with this application. Retroactive home security projects [dating back to January 1, 2021] skip this section and proceed to the next page and section.

1. Select what type of new home improvement project this is. (If this is a Retroactive Project, please check 'Not Applicable' and proceed to the next section.)

- ☐ Not Applicable (Retroactive Project)
- ☐ Single home/duplex improvement project
- ☐ Multi-property improvement project
 - Please list ALL the addresses associated with this project below:

2. Please provide a brief description of the proposed eligible work to be completed. (If this is a Retroactive Project, please proceed to the next section.)

3. Why are you interested in this project? (If this is a Retroactive Project, please proceed to the next section.)

Retroactive Improvement Project Applicants

WCC will accept applications for any eligible improvements already made retroactive to January 1, 2021. Retroactive improvement applicants, for your completed project AFTER January 1, 2021, please attach the original receipt(s) when mailing, or digital receipts and photos via email, and the written authorization from the property owner (if you are a renter and do not own your unit) to this application.

1. For a project installed AFTER January 1, 2021, please provide a brief description of the work already completed or item(s) purchased.

2. Why did undertake your project?

3. Please enter the total number of receipts and total amounts submitted. (Your rebate maximum is \$500 or your actual expenditures whichever is less.)

SIGNATURE:

I understand the Windom Home Security Rebate funding pool is limited and that the WCC does not guarantee my rebate request will be fulfilled. I also understand that the WCC reserves the right verify via a site-visit that claimed purchases were installed at the property before awarding any rebate.

Resident/Owner Signature

Print Full Name

Send completed form and attached receipts/photos and homeowner authorization to:

Windom Community Council
P.O. Box 19563
Minneapolis MN 55419

Or email to: windomcommunity@gmail.com

Update 6/22/2021